

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

FEBRUARY 29, 2000

FROM: MARK UFFER, Interim Director
Arrowhead Regional Medical Center

SUBJECT: DISTRIBUTION OF COUNTY MEDICAL CENTER SURPLUS EQUIPMENT

RECOMMENDATION: Approve final list of Community Based Organizations authorized to receive surplus equipment housed at the County Medical Center on Gilbert Street.

BACKGROUND INFORMATION: On February 1, 2000, Arrowhead Regional Medical Center proposed a method for disposal of surplus equipment at the vacated County Medical Center. That process was as follows:

(Phase I) Inter-County Departments

San Bernardino County Departments identify and request equipment or items, in accordance with County Code relating to the duties of the Purchasing Agent and Property Surplus. ARMC recommends a February 11th deadline for submission of all requests from County departments for equipment or items and a February 25th deadline for removal of items from the Gilbert Street site in order to facilitate a smooth transition to the next phase of the disposal of the surplus equipment. This process has been completed and County Departments are in the final phase of procuring desired equipment.

(Phase II) Charitable 501C3 Organizations

A number of organizations in the County of San Bernardino submitted letters of request for surplus items. Those requests were reviewed by ARMC & Purchasing to ensure that the organizations met the County's criteria for health related not-for-profit organizations.

A letter was sent to all Board Approved Community Business Organizations (CBO) on February 4, 2000, notifying them of the opportunity to request surplus items. The deadline for submission of requests was February 18, 2000. Those requests were reviewed and cataloged. Upon approval of the agenda item today, those agencies will be notified of their acceptance. Disposition of approved items should occur prior to March 10, 2000.

(Phase III) Auction of Equipment

ARMC recommends that all items remaining after distribution to County departments and charitable organizations should be disposed of by either selling the balance as one lot, or auctioning each item separately utilizing an auctioneer selected by the County of San Bernardino. A recommendation for the option that is most advantageous to the County will be brought back to the Board for their consideration.

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REVIEW BY OTHERS: Purchasing (Aurelio De Le Torre), County Counsel (Michelle Blakemore), Architect & Engineering (Richard Baker) and County Administrative Office (Renee Bastian) have reviewed this proposal.

FINANCIAL IMPACT: Based on the bid submitted by the surplus vendor, the inventory has an estimated value of \$330,000. This amount would be reduced by the value of items transferred to other County departments, charitable organizations, and the fees of an auctioneer.

SUPERVISORIAL DISTRICTS: All

PRESENTER: Mark Uffer, Interim Director, Arrowhead Regional Medical Center.